



FAYETTEVILLE PUBLIC LIBRARY

Code **MG**

Date Approved **12/12/94**

Date Revised **9/27/00; 3/27/01 (D); 4/26/02 (D)**

Policy Name **Gifts and Memorials**

1. From November 1, 1999 forward all gifts made to the Fayetteville Public Library, including memorials, estate legacies, and appreciated assets, will be managed by the Fayetteville Public Library Foundation.
2. All gifts books and other materials will be accepted as gifts or memorials on condition that the library director has the authority to make whatever disposition is deemed advisable in accordance with the collection development policy and the weeding and discarding policy.
3. When gifts of money are given in tribute (memorial or honorarium), books or other materials will be selected by the library director or designate. Donors may indicate subject area(s) or type(s) of material to be selected. However, specific title requests cannot be accepted. The family of a tributee may make a designation for tributes if none were specified.
4. Gifts of cash, real property and/or appreciated assets will be accepted if conditions attached thereto are acceptable to the Board and the governing officials.
5. The library will not accept deposit materials that are not outright gifts.
6. Personal property, art objects, portraits, antiques, and other museum objects are accepted subject to approval.
7. The Library cannot appraise materials or place a monetary value on gifts to the library.