



Board of Trustees
October 16, 2017 4:00 pm
MINUTES
Regular Meeting Ann Henry Board Room

Trustees present: H. Garner, J. Parry, R. Qualls, M. Rice, B. Parks, S. Clark, and B. Bagwell

Trustees absent: None

Staff present: D. Johnson, L. Yandell, L. Greenwood, S. Houk, H. Robideaux, G. Allen, J. Atha, G. Jelinek, C. Dennis, S. Litzinger, S. Davis, S. Daniel, and S. Palmer

Attorney: V. Chadick

Press: None

We inspire imagination and foster learning.

I. Call to order: H. Garner called the meeting to order at 4:02 pm.

II. Minutes

A. Approval of minutes: **M. Rice moved to approve the minutes of September 18, 2017; J. Parry seconded. No objection.**

III. Reports

A. Key upcoming events: True Lit kicks off Sunday, October 22 with local, regional, and nationally recognized authors. Gathering of the Groups with Cristina Henriquez is November 3, 2017.

B. Library administration

1. Management reports

a. Monthly performance measures:

b. Performance measures 2005-2016: Lagging circulation over the past three years is reflective of budget cuts and consistent with national trends. This year, with cuts restored, circulation is up. Visits in 2016 were down 5% from 2015.

c. August-September 2017 strategic plan progress: Staff is working with Seven Hills on a Little Free Library. Internet only cards are being distributed to the schools. Staff gave well-received presentations at ArLA.

2. Financial reports:

a. Budget to actual: 2017 YTD Summarized and Consolidated:

b. Budget to actual: 2017 YTD Consolidated: This version preferred by board for monthly reporting.

c. Budget to actual: 2017 YTD Consolidated by Fund: Currently, there are eight funds. Over the next 3 years, \$23 million will pass through the Capital Construction fund. So far, there is only one invoice from MS&R for putting the building into BIM (Building Information Modeling) to be sure the existing building and the new expansion match up. The millage can be spent only on new construction, and the City is defining new construction narrowly.

3. Informational

a. Hall of Honor review: The event was an opportunity to educate donors about the expansion and the capital campaign. FPL has been asked to host again next year.

b. Expansion update

(1) Asbestos abatement: Bids are to be opened October 24. Upon signing by the Mayor, the firm will have 60 days to complete the project (rather than the original 30 days). The Board of Trustees may need to approve the contract. City planners were receptive to the request to close Rock Street - and appreciative of being involved early in the process.

(2) Architects' site visit:

(3) Construction manager:

(4) Big ideas tour: DOKK1 in Aarhus, Denmark has fewer computers than FPL (patrons increasingly bring their own devices), fewer books than FPL, a 100 bin sorting system (vs 9 for FPL), a playground that surrounds the building, and an office for "Citizen Services" equivalent to our social services agencies. Biblio Toyen in a diversely populated, depressed section of Oslo, Norway houses a teen library designed by a studio set designer with input from teens. It features highly mobile, suspended seating and shelving and is immensely popular with teens.

(5) Millage ordinance has been filed with the county.

c. In-Service Day update: Topics include an update from the architects, surviving organizational change and maintaining good mental health for staff, and recognizing triggers in patrons.

c. Fayetteville Public Library Foundation

1. S. Clark moved to confirm the nominations of Mina Baledge and Alan Dranow to the Foundation Board; M. Rice seconded with the caveat that both get a library card. No objection.

d. Friends of the Fayetteville Public Library: The Friends raised \$1000 at their recent book sale. They are working to clean up membership rolls and attract more members.

IV. Old business

A. Approve job description for Construction Advisor: **J. Parry moved to approve the job description and accept – with gratitude - Jeff Koenig's offer to work pro bono; B. Parks seconded along with numerous others. No objection.**

V. New business

A. Consent items: none

B. Discussion items

1. Set date for working session to discuss expansion and 2018 budget: The Board of Trustees will meet with the Design Team for a working session on November 6 at 4 pm. It will meet in special session to discuss the budget on November 13 at 5 pm, and will meet in regular session on November 20 at 4 pm.

2. Memorandum of Understanding between Friends and FPL: Memorandum will be revised and presented to the board for a vote.

VI. Public Comment

VII. Adjournment: **R. Qualls moved to adjourn; S. Clark seconded. No objection. Meeting adjourned at 5:21 pm.**



Rob Qualls, Secretary



Date