



Board of Trustees
August 19, 2019 4:00 pm

MINUTES

Regular Meeting Ann Henry Board Room

Present: J. Parry, R. Qualls, M. Rice, B. Park, B. Bagwell, H. Garner, S. Overbey
Staff present: D. Johnson, W. Fitzgibbon, S. Davis, L. Yandell, C. Moody, S. Daniel, S. Palmer, H. Robideaux,
S. Houk, C. Dennis, L. Frieden, S. Litzinger, S. McClure
Press: S. Ryburn

- I. Call to order: J. Parry called the meeting to order at 4 pm.
- II. Minutes: **H. Garner moved to approve the minutes of July 15, 2019; M. Rice seconded. All voted AYE.**
- III. Reports
 - A. Key upcoming events – The Fayetteville Roots Festival begins August 23.
 - B. Library administration
 1. Management reports
 - a. Monthly performance measures – Performance measures are tracking as expected, though band width is down slightly. IT confirms capacity is not pegged out.
 - b. August-September 2018 strategic plan progress – Construction activities on the expansion are not keeping people away.
 2. Financial reports – Total revenue is on target at \$5 million. The \$10 million variance is due to transfers from the Foundation which are yet to occur. Expenses for both library services and support services are tracking nicely.
 3. Informational
 - a. Expansion update: The last change order comes in September, and the two buildings will be joined in December. Grand opening is scheduled for October 2020.
 - b. SRC Statistics: Despite some distractions, 2019 was another good year. A 5-year decrease in attendance can be traced to an anomalously high year in 2015.
 - c. Hall of Honor: Lolly Greenwood will be inducted into the Hall of Honor which speaks well of collaboration between the school district and the library.
 - d. Auto-renewals: Beginning August 1, books will renew automatically unless another patron is waiting for the item. Patron feedback has been positive.
 - C. Fayetteville Public Library Foundation: Nothing to report
 - D. Friends of the Fayetteville Public Library: Discussion of a possible merger between the Friends and the Foundation is on hold. Instead, the library has asked the Friends to press forward making the bookstore as successful as possible. A larger bookstore in the expanded library may include gift items. Springfield, Missouri could be an example for future planning.
- IV. Old business
- V. New business:
 - A. Consent items: **H. Garner moved to approve all consent items; M. Rice seconded. All voted AYE.**
 1. Blackbaud contract review and approval
 2. Approve resolution to authorize the board president and board secretary to sign master lease agreement with the Foundation
 3. Approve resolution to transfer the excess land back to the Foundation and authorize the board president and board secretary to sign the associated documents
 - B. Discussion items
 1. Prairie Street live event parking: No action taken.
- VI. Media Digest

VII. The FPL Board of Trustees has received the Bessie B. Moore Trustee Award given by the Arkansas Library Association to an individual trustee or board of trustees who/which has made significant contribution to the development of a library at the local, regional or state level. On Sunday, September 29, the State Library Board will present the award to the FPL Board which will be introduced by D. Johnson.

VIII. Public Comment

IX. Adjournment: **H. Garner moved to adjourn the meeting; M. Rice seconded. Meeting adjourned at 4:34 pm.**



Bret Park, Secretary



Date