



Board of Trustees
April 17, 2017 4 pm

MINUTES

Regular Meeting Ann Henry Board Room

Trustees present: H. Garner (arrived 4:10 pm), M. Rice, S. Clark, B. Bagwell, B. Park, R. Qualls

Trustees absent: J. Parry

Staff: D. Johnson, S. Davis, L. Yandell, S. Palmer, W. Fitzgibbon, S. Litzinger, G. Allen, G. Jelinek, C. Dennis, C. Moody, S. Daniel

Others: V. Chadick, FPL Attorney

Press: S. Ryburn

We inspire imagination and foster learning.

I. Call to order: M. Rice called the meeting to order at 4:01 pm.

II. Presentation to retiring board members Brenda Boudreaux and Susan Graham by M. Rice.

III. Swearing in of new trustees Bryn Bagwell and Bret Park by Judge William Storey

IV. Minutes

A. Approval of minutes

1. February 27, 2017: **M. Rice moved to approve; S. Clark seconded. No objection.**

V. Reports

A. Upcoming events – Free Comic Book Day, SRC kickoff (themed Build a Better World), Mountain Street Stage, and author Anne Perry

B. Library administration

1. Management reports

- a. Performance measures: Circulation and library visits are up over this period last year.
- b. Strategic plan progress through March 2017: Successful evening with Anne Patchett, planning Books and Bites, building additional offices on level 200, deployed new PCs to both public and staff, and provided training to staff on media relations.

2. Financial reports

- a. Budget to actual through March 31, 2017: Revenues reported are incomplete showing only the city transfer. Operating expenses are current through 3/31/2017 and are on track.

3. Informational

a. Library expansion project update

- (1) Anders Dahlgren's programming progress: Dahlgren will return in May.
- (2) Timeline for architect and construction manager RFQs: RFQ for architects is due May 3, 2017. The selection committee is Paul Becker, Wade Abernathy, Adela Gray, Stephen Davis, Sam Palmer, and David Johnson. The city purchasing department is working on the construction manager RFQ. The goal is to have the expansion team assembled by July with public input sessions to begin in August.
- (3) Legal transactions related to City Hospital: The City has first right of refusal on the purchase of City Hospital and a 60 day window in which to exercise it. To expedite the process, FPL has requested a resolution affirming the city's refusal be considered at the May 2 City Council meeting. Vince Chadick is in discussion with Washington Regional to schedule the closing.
- (4) Timeline for issuance of bonds: Current interest rates are favorable for issuing bonds. However, once the bonds are issued, the clock starts on the interval

within which the money must be spent. The plan is to issue bonds between the award of the architect contract and designation of the construction manager.
(5) Security Plans: FPL intends to continue using Washington Regional's security person who will continuously board up windows to keep the building secure. FPL will also trim trees and shrubs to eliminate access to the roof and interior courtyard. This is an interim plan until security becomes the responsibility of the construction manager.

c. Fayetteville Public Library Foundation

a. Capital campaign update: The Foundation Board met last week; the groundwork has been laid for the capital campaign.

d. Friends of the Fayetteville Public Library: Nothing to report.

VI. Old business

A. Budget adjustment to accept transfer from Foundation: **M. Rice moved to approve a budget adjustment recognizing an increased transfer from the Foundation of \$2,030,000 to purchase City Hospital from Washington Regional (\$2 million), fund the True Lit Festival (\$25,000) and fund the purchase of 10 additional MiFis (\$5,000). S. Clark seconded. No objection.**

B. Resolution: **S. Clark moved to approve the following resolution: RESOLVED that this Board of Trustees by recorded vote on April 17, 2017 does hereby authorize the purchase of City Hospital property from Washington Regional Medical Center and designates the president and secretary of the Fayetteville Public Library Board of Trustees to execute the necessary documents to transfer ownership from Washington Regional Medical Center to Fayetteville Public Library. B. Bagwell seconded. No objection.**

C. Budget adjustment to cover security: **M. Rice moved to amend the facilities budget by \$45,000 to fund costs related to providing security at City Hospital property for one year; S. Clark seconded. No objection.**

D. Waiver of bids for converting room 222 into office space: Certain items proposed for the remodel of room 222 were bid when Blair Library was constructed; FPL would like to match the existing materials. **M. Rice moved to waive the requirement for bids and use Upchurch Electric for ceiling lighting, Tom January Floors for carpeting, Wesche Company for doors, and Calvert McBride for office furniture. R. Quall seconded. No objection.**

VII. New business

A. Consent items

B. Discussion items

1. Appoint nominating committee for selection of officers: H. Garner appointed R. Qualls and M. Rice to the Nominating Committee. New officers' terms will start in June.

2. Appoint new liaison to Friends Board: The Nominating Committee will nominate a liaison.

3. Revisit frequency of trustee meetings: No change from current schedule.

4. Appoint trustee as board liaison to various expansion related meetings: **M. Rice moved to appoint B. Parks; S. Clark seconded. No objection.**

5. Support for K. Skorija for library support with scholarship. **M. Rice moved to support K. Skorija for the Arkansas State Library scholarship; R. Qualls seconded. No objection.**

VIII. Public Comment

IX. Adjournment: **M. Rice moved to adjourn; S. Clark seconded. No objection. Meeting adjourned at 5:13 pm.**



Maylon Rice/Secretary



Date