



FAYETTEVILLE PUBLIC LIBRARY

Board of Trustees
December 18, 2017 4:00 pm
MINUTES
Regular Meeting Ann Henry Board Room

212
2-19-18

Trustees present: H. Garner, J. Parry, R. Qualls, M. Rice, B. Parks, S. Clark, B. Bagwell

Trustees absent: None

Staff present: D. Johnson, W. Fitzgibbon, L. Greenwood, S. Du Preez, S. Litzinger, S. Davis, S. Daniel, S. Palmer

Library Attorney: P. Elmore (for V. Chadick)

Press: S. Ryburn

Our mission is to strengthen our community and empower our citizens through free and public access to knowledge.

I. Call to order: H. Garner called the meeting to order at 4:00 pm.

II. Minutes: Approval of minutes of November 20, 2017: **R. Qualls moved to approve; J. Parry seconded. No objection.**

III. Reports

A. Upcoming events: Read Across America with the Cat in the Hat and a screening of the documentary film, *I Am Not Your Negro*. FPL is one of only three libraries in AR participating in the screening.

B. Library administration

1. Management reports

a. Performance measures: Lower eBook statistics could be due to access issues with Tumblebooks. Statistics for the mobile AP and mobile PAC are not available due to a platform change.

b. Strategic plan progress: True Lit was a success, circulation staff collected 2440 pounds of food for CEO, study rooms are checking out at a high pace, and Go Chip Beams (devices with their own hot spot and preloaded movies) are on the shelves. FPL is the only library in America to livestream all its story times. The MSR design team says FPL is the cleanest library they have seen. Two public input sessions, both well attended, stressed the goal is for one neighborhood and one library but diverse experiences within the library.

2. Financial reports

a. Budget to actual through November 30, 2017: Revenues are on track. The budget for support services has 24% remaining but several maintenance contracts due in December will erase this. A transfer to long-term reserve puts its balance at \$1.5 million.

3. Informational

a. Library expansion update: The City Council has approved closing Rock Street. Asbestos abatement has begun and is to be completed by January 19, 2018. Demolition to be complete by mid-July followed by site prep and grading. Crossland Construction will look for salvageable materials for repurposing. By January 22-23, architects will have a design. Brightwater, an academic division of NWACC, may operate a restaurant in the expansion and, if so, would have right of first refusal on all catering associated with library events.

C. Fayetteville Public Library Foundation:

1. Capital Campaign update: As the renderings and the layout become firm, more buzz can be expected in the community.

D. Friends of the Fayetteville Public Library: The Friends made over \$3000 from a two-day book sale in the library lobby.

IV. Old Business

A. 2018 Proposed Budget: **M. Rice moved to adopt the proposed 2018 FPL budget as presented; J. Parry seconded. All voted AYE.**

V. New Business

A. Consent items:

1. Trustees and staff encouraged to complete an online poll by the Diversity Committee of the Arkansas Library Association called Responsible Spaces.
2. Letter from proposed library auditor, BKD: A restaurant in the expansion and/or certain uses of land not needed for the expansion could create unrelated income that may affect the tax status of FPL or the Foundation. Included in BKD's proposal is a preliminary fee structure for should unrelated income become an issue. The increase in the fee over last year is also due to the expansion. **M. Rice moved to approve BKD as FPL's auditor for the next 5 years and to approve the fee for 2018; R. Qualls seconded. No objection.**

B. Discussion items

VI. Public Comment

VII. Adjournment: The meeting adjourned at 5:15.

Rob Qualls, Secretary

Date