



## FAYETTEVILLE PUBLIC LIBRARY

### MEMO

To: Fayetteville Public Library Board of Trustees  
From: David Johnson, Executive Director  
Date: March 17, 2020  
Re: Informational Items

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#### **Susan Orlean**

Fulbright author event featuring Susan Orlean has been postponed. Working to reschedule this fall as part of the library expansion grand opening events.

#### **Arkansas Democrat Gazette**

Publication of the daily print newspapers will cease March 30, and only Sunday print papers will be delivered to the library. Three iPads and five log-ins per subscription were made available to the library by the Arkansas Democrat Gazette. The library currently has three subscriptions. The iPads will be loaned in-house to patrons and the additional log-ins will be saved on public computers. The library is currently investigating iPad stands and storage for the iPads and will continue to process and make available the Sunday print papers.

## FIELD OBSERVATION REPORT

TO: Kate Michaud – MSR Design  
David Johnson – Fayetteville Public Library  
Wade Abernathy – City of Fayetteville  
Jason Miller – Crossland Construction

FROM: Chris Hartsfield / Phil Hadfield – Allison + Partners, Architects

REPORT #: Fifteen (15)

PROJECT: **Fayetteville Public Library Addition**

DATE: March 17, 2020

PAGES: 01, including this page

Date of Visit: 03/16/2020

Time of Visit: 3:30 PM – 4:45 PM

Present at Site: Allison + Partners, Crossland, FPL

Weather/Temperature: 50 degrees / cloudy / misty light rain

Work in Progress: Sheetrock, Fireproofing, Electrical, HVAC

Observations: Administration remodel: walls are being re-mudded & flattened. Storefront partitions are installed. Carpet is in space on pallets. Lay-in ceiling grid is mostly installed. In the addition: white sound insulation is being sprayed over fireproofing above corridor 131 & bridge. Black soundproofing is sprayed to underside of structure in VR studio. Insulation is being installed around copper pipes. Plywood is installed on walls of shop in basement. Grease trap is installed. Concrete base for transformer is installed. First load of beam rock has been delivered.

Items to Verify: Nothing at this time.

Information or Action Required: Nothing at this time.

Photos: <https://allarch.box.com/s/orw0qkohto54mls9gy0opayq88cyx5s9>



## Arkansas Freedom of Information Act – The Basics for the Board of Trustees

FPL is supported by public resources. As such, its dealings are necessarily a matter of public interest. The Arkansas Freedom of Information Act (FOIA) should be considered the minimum standard for sharing matters of public interest – a floor and not a ceiling – and FPL Trustees must strive for utter transparency regarding FPL operations. Public meetings and public records are the two major components of the law.

**Public Meetings:** Meetings of Trustees regarding FPL business are public, and the FOIA prescribes the necessary notice and administration of public meetings. In City of Fort Smith v Bruce Wade (2019), the Arkansas Supreme Court reiterated that public meetings, for purposes of the FOIA, don't have to be in-person. Public meetings by telephone or email are also covered by FOIA. When two or more Trustees are together, the best practice is not to talk FPL business. Although merely refraining from talking about substantive or decisional matters may comply with the FOIA, the simpler and clearer practice is to avoid altogether discussion of library business.

FPL staff can meet with Trustees, without constituting a public meeting, with the following caveats:

1. Only one Trustee should be present at a time (avoids two Trustees talking library business).
2. The material presented to the Trustee must be informational and not decisional.
3. Staff may not solicit how the Trustee will vote on an upcoming matter.

In City of Fort Smith v Bruce Wade, the city administrator had meetings with city directors, provided information, and made recommendations on how they should vote. Subsequently, the directors volunteered they were going to vote as recommended. This was found not to be a violation of the FOIA because the directors' votes were not solicited. However, the best practice for an administrator or executive director is not to recommend a vote, and the best practice for a trustee or city director is not to volunteer how he or she plans to vote. Discussion about voting must be in public view, after a properly-noticed public meeting, and following a proper motion and second.

**Public Records:** Public records include writings, recordings, and electronic transmissions (emails, Facebook contacts, tweets, and texts) that record the performance or lack of performance of official functions. Ownership of the device where a public record resides is arbitrary and not a factor influencing whether the record constitutes a public record under the FOIA. A staff member's emails to a spouse about grocery shopping are not subject to FOIA simply because the computer is owned by FPL. Conversely, public records may reside on the personal computer of a staff member. The test is whether the record relates to public functions, and is not who owns the device where the record resides. The FOIA applies to records that are *maintained by the library*. So, while this could be interpreted to mean that public records stored on a personal computer are not subject to FOIA, that is not a dispute worth resolving. The best practice is to treat any record relating to a public function as subject to FOIA.

The best practice is to adopt a document retention policy, establishing a time frame after which emails should be deleted. It is permissible to delete emails daily but, if a public record exists (that is, if it has not been deleted), it will be subject to the FOIA. To the extent possible, and for the sake of simplicity, public communications should be limited to a particular device among categories of devices. In other words, use one phone and one computer to conduct library business and this will make it easier to keep track of, and locate upon request, communications that are public records.

Requests made pursuant to the FOIA need not be in any particular format, i.e., they need not be in writing. If possible, a record subject to the FOIA should be produced immediately upon request. If a requested record is subject to the FOIA is in active use or in storage, the FOIA allows for three days to produce the responsive record. An option for responding to an FOIA request is to provide the requestor access to the computer where the records are stored. Generally, the best practice is for all requests to go through one person in the organization – the Executive Director in the case of FPL.



## FAYETTEVILLE PUBLIC LIBRARY

### MEMO

To: Fayetteville Public Library Board of Trustees  
From: David Johnson, Executive Director  
Date: March 16, 2020  
Re: FPL response to COVID-19

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#### **Executive Summary:**

On Monday March 2, facilities sent an email to all staff with an attachment from the Centers of Disease Control containing information about COVID-19. On March 5<sup>th</sup>, LCD signs on P1 and P2 were updated to list the proactive measures the library was taking in response to the heightened public awareness of COVID-19. These included:

- Touchpoints (door handles, elevator buttons, etc.) disinfected hourly
- Public spaces disinfected before opening and after closing
- Hand-sanitizing stations in all six public entryways
- Hand-sanitizing wipes available at each department
- Personal hand sanitizer provided to each member of staff as needed
- Ongoing staff training regarding how to correctly disinfect

On Thursday March 12, the decision was made to cancel all programming through March 30, and a press release was sent to the media, as well as posts made on Facebook and Instagram to alert the public of this decision.

On Friday March 13, an email which included some of the precautions the library was currently taking, as well as links to many of our free online resources - including livestreams, eBooks and tutoring - was sent out to an updated mailing list of patrons.

On Monday March 16, the decision was made to close the library to the public from that day at noon until at least Monday March 30. A press release was sent to the media, as well as posts made on Facebook and Instagram to alert the public of this decision.

#### **Conclusion:**

FPL has taken the necessary precautions as this public health situation has developed, and has been actively updating the public of the most recent decisions.

# Fayetteville Public Library

## Balance Sheet

Preliminary: Subject to Audit

As of Feb 29, 2020

2020

**Assets**

**Cash & Investments**

10-0-1001-00	Bank CreditLibraryLibrary	\$5,775
10-0-1002-00	Bank DebitLibraryLibrary	\$10,656
10-0-1003-00	Petty CashLibraryLibrary	\$1,156
10-0-1010-00	Bank of FayettevilleLibraryLibrary	\$52,298
10-0-1020-00	ArvestLibraryLibrary	\$416,252
10-0-1030-00	1st SecurityLibraryLibrary	\$448,105
10-0-1120-00	Schwab Institutional-OperatingLibraryLibrary	\$904,866
15-0-1123-00	Schwab Institutional-ExpansionLibraryLibrary	\$1,013,802
20-0-1125-00	Schwab Institutional - Long-teLibraryLibrary	\$1,640,164
30-0-1126-00	Schwab - Facilities ReplacemenLibraryLibrary	\$527,320
40-0-1127-00	Schwab - Furn. & Eq. 2100-3837LibraryLibrary	\$223,547
50-0-1128-00	Schwab - Technological EquipmeLibraryLibrary	\$443,332
60-0-1140-00	Schwab - Expansion Capitall - LibraryLibrary	\$4

**Total Cash & Investments**

**\$5,687,277**

**Receivables, Inventory and Prepaid**

10-0-1150-00	DataPath Held DepositLibraryLibrary	\$1,200
10-0-1190-00	Claims PendingLibraryLibrary	\$1,444
10-0-1210-00	Due from Foundation	\$294,859
10-0-1215-00	Due from FriendsLibraryLibrary	\$780
10-0-1221-00	Due From Expansion Operating Reserves - 15	\$28,800
10-0-1223-00	Due From Facilities Reserve - 30	\$11,223
10-0-1225-00	Due From Other Gov. UnitsLibraryLibrary	\$4,350,598
10-0-1228-00	Due From Technology Reserve - 50	\$107,992
10-0-1238-00	Due from Other Funds - InterfuLibraryLibrary	\$77,580
10-0-1240-00	Accounts ReceivableLibraryLibrary	\$2,540
10-0-1260-00	Payroll Tax Refund ReceivableLibraryLibrary	(\$794)
10-0-1270-00	Claim against credit cardLibraryLibrary	\$635
10-0-1271-00	Less: Claim against credit cardLibraryLibrary	(\$570)
10-0-1280-00	Prepaid ExpensesLibraryLibrary	\$137,340
10-0-1400-00	InterfundLibraryLibrary	(\$1,248,378)
15-0-1400-00	InterfundLibraryLibrary	\$3,899,883
20-0-1220-00	Due From Operating - 10	\$76,241
20-0-1223-00	Due From Facilities Reserve - 30	\$0
20-0-1228-00	Due From Technology Reserve - 50	(\$1)
20-0-1400-00	InterfundLibraryLibrary	(\$1,115,400)
30-0-1220-00	Due From Operating - 10	\$21,874
30-0-1400-00	InterfundLibraryLibrary	\$9,944
40-0-1220-00	Due From Operating - 10	\$10,000
40-0-1400-00	InterfundLibraryLibrary	\$43,381
50-0-1220-00	Due From Operating - 10	\$216,859
50-0-1400-00	InterfundLibraryLibrary	\$348,832

# Fayetteville Public Library Balance Sheet

Preliminary: Subject to Audit

		<u>As of Feb 29, 2020</u>
		<u>2020</u>
60-0-1400-00	InterfundLibraryLibrary	(\$165,982)
70-0-1225-00	Due From Other Gov. UnitsLibraryLibrary	\$2,072,307
70-0-1227-00	Due from UnreservedLibraryLibrary	(\$1)
70-0-1400-00	InterfundLibraryLibrary	(\$1,772,280)
<b>Total</b>		<u>\$7,412,046</u>
<b>Depreciable Assets</b>		
10-0-1800-00	Land	\$2,029,755
10-0-1801-00	BuildingsLibraryLibrary	\$21,135,992
10-0-1805-00	SoftwareLibraryLibrary	\$175,967
10-0-1811-00	Books & PublicationsLibraryLibrary	\$4,433,037
10-0-1813-00	EquipmentLibraryLibrary	\$2,401,535
10-0-1815-00	Furniture & FixturesLibraryLibrary	\$323,304
10-0-1850-00	Library Owned ArtLibraryLibrary	\$150,000
10-0-1999-00	Accumulated DepreciationLibraryLibrary	(\$11,587,174)
50-0-1890-00	Construction In Progress (CIP)LibraryLibrary	\$16,539
60-0-1890-00	Construction In Progress (CIP)LibraryLibrary	\$753,837
<b>Total</b>		<u>\$19,832,793</u>
<b>Total Assets</b>		<u><u>\$32,932,115</u></u>

## Liabilities and Fund Balance

### Liabilities

10-0-2001-00	Accounts PayableLibraryLibrary	\$146,306
10-0-2002-00	Purchase Order EncumbranceLibraryLibrary	\$8,849
10-0-2003-00	Security Bankcard Center, INC.LibraryLibrary	\$2,271
10-0-2020-00	Accounts Payable- AccruedLibraryLibrary	\$72,436
10-0-2025-00	Accrued Sales Tax PayableLibraryLibrary	(\$5,436)
10-0-2030-00	Salaries & Wages AccrualLibraryLibrary	\$64,144
10-0-2045-00	Vacation AccrualLibraryLibrary	\$180,963
10-0-2055-00	Federal Withholding PayableLibraryLibrary	\$1,068
10-0-2060-00	Sick Time AccrualLibraryLibrary	\$68,311
10-0-2065-00	FICA PayableLibraryLibrary	(\$1,105)
10-0-2075-00	Health & Dental InsuranceLibraryLibrary	\$674
10-0-2080-00	State Withholding PayableLibraryLibrary	\$525
10-0-2082-00	State Unemployment PayableLibraryLibrary	\$426
10-0-2094-00	Accident Death & Disability InLibraryLibrary	(\$1)
10-0-2130-00	Vision InsuranceLibraryLibrary	\$77
10-0-2135-00	Life, AD&D and LTDLibraryLibrary	\$80
10-0-2140-00	Voluntary Life, STD & AD&DLibraryLibrary	\$368
10-0-2145-00	Employee paid Supplemental InsLibraryLibrary	(\$176)
10-0-2180-00	Caring CommitteeLibraryLibrary	\$1,342
10-0-2185-00	Healthy HabitsLibraryLibrary	\$5,142

# Fayetteville Public Library Balance Sheet

Preliminary: Subject to Audit

		<b>As of Feb 29, 2020</b>
		<b>2020</b>
10-0-2190-00	Arkansas State Library ScholarLibraryLibrary	\$793
10-0-2223-00	Due to Operating Capital - 15	\$0
10-0-2225-00	Due to Long Term - 20	\$76,241
10-0-2229-00	Due to Facility Reserve - 30	\$21,874
10-0-2230-00	Due to FriendsLibraryLibrary	(\$2,793)
10-0-2233-00	Due to Furniture & Equipment - 40	\$10,000
10-0-2235-00	Due to Technology Reserve - 50	\$216,859
10-0-2240-00	Due to FoundationLibraryLibrary	\$2,141
10-0-2270-00	Due to Debt Service FundLibraryLibrary	(\$1)
10-0-2296-00	Due to FPLF Capital Campaign (LibraryLibrary	(\$9,046)
10-0-2410-00	Deferred RevenueLibraryLibrary	\$152,092
15-0-2220-00	Due To Operating -10LibraryLibrary	\$28,800
30-0-2220-00	Due To Operating - 10	\$11,223
30-0-2225-00	Due to Long Term - 20	(\$1)
50-0-2220-00	Due To Operating - 10	\$107,992
50-0-2225-00	Due to Long Term - 20	(\$1)
50-0-2410-00	Deferred RevenueLibraryLibrary	\$3,020
60-0-2255-00	Due to Other Funds - InterfundLibraryLibrary	\$77,580
<b>Total Liabilities</b>		<b>\$1,243,038</b>
<b>Fund Balance</b>		
10-0-3001-00	UnrestrictedLibraryLibrary	\$3,424,709
10-0-3900-00	Fund Balance - Current Year NeLibraryLibrary	\$793,565
10-0-3950-00	Investment in Capital AssetsLibraryLibrary	\$19,435,215
15-0-3001-00	UnrestrictedLibraryLibrary	\$4,884,885
20-0-3015-00	Designated - Long Term ReserveLibraryLibrary	\$642,919
20-0-3900-00	Fund Balance - Current Year NeLibraryLibrary	(\$41,914)
30-0-3020-00	Designated - Facility ReserveLibraryLibrary	\$577,711
30-0-3900-00	Fund Balance - Current Year NeLibraryLibrary	(\$29,796)
40-0-3025-00	Designated - Furniture & EquipLibraryLibrary	\$285,677
40-0-3900-00	Fund Balance - Current Year NeLibraryLibrary	(\$8,749)
50-0-3030-00	Designated - Technological EquLibraryLibrary	\$932,888
50-0-3900-00	Fund Balance - Current Year NeLibraryLibrary	(\$18,337)
60-0-3005-00	Restricted Fund BalanceLibraryLibrary	\$510,280
70-0-3005-00	Restricted Fund BalanceLibraryLibrary	\$300,026
<b>Total Fund Balance</b>		<b>\$31,689,078</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$32,932,115</b>



**Fayetteville Public Library**  
**Summarized Budget to Actual**  
Preliminary: Subject to Audit

		Adjusted Budget	Thru Feb 29 Actual	Annual Bud Remaining	Annual Bud Remaining %
<b>Revenues</b>					
<b>Local Tax Support</b>					
10-0-4882-00	Transfer for Operations - MillLibraryLibrary	\$4,163,720	\$220,001	(\$3,943,719)	(94.72)%
70-0-4883-00	Transfer for Debt Service - MiLibraryLibrary	\$1,998,585	\$104,816	(\$1,893,769)	(94.76)%
<b>Total Local Tax Support</b>		<b>\$6,162,305</b>	<b>\$324,818</b>	<b>(\$5,837,487)</b>	<b>(94.73)%</b>
<b>City of Fayetteville Transfers</b>					
10-0-4880-00	Transfer for Operations - CityLibraryLibrary	\$1,677,451	\$279,567	(\$1,397,884)	(83.33)%
10-0-4884-00	Transfer for Books - City of FLibraryLibrary	\$442,000	\$73,667	(\$368,333)	(83.33)%
10-0-4886-00	Transfer for Computers - City LibraryLibrary	\$89,000	\$89,000	\$0	0.00 %
50-0-4886-00	Transfer for Computers - City LibraryLibrary	\$16,000	\$16,000	\$0	0.00 %
<b>Total City of Fayetteville Transfers</b>		<b>\$2,224,451</b>	<b>\$458,234</b>	<b>(\$1,766,217)</b>	<b>(79.40)%</b>
<b>Transfers from Foundation &amp; Friends</b>					
10-0-4888-00	Transfer from FoundationLibraryLibrary	\$105,522	\$0	(\$105,522)	(100.00)%
<b>Total Transfers from Foundation &amp; Friends</b>		<b>\$105,522</b>	<b>\$0</b>	<b>(\$105,522)</b>	<b>(100.00)%</b>
<b>State Aid, Grants &amp; Corporate Sponsorships</b>					
10-0-4010-00	State Library TurnbackLibraryLibrary	\$146,600	\$0	(\$146,600)	(100.00)%
10-0-4055-00	Grants - FederalLibraryLibrary	\$19,600	\$0	(\$19,600)	(100.00)%
10-0-4080-00	Grants - In Year AwardsLibraryLibrary	\$137,500	\$0	(\$137,500)	(100.00)%
<b>Total State Aid &amp; Grants</b>		<b>\$303,700</b>	<b>\$0</b>	<b>(\$303,700)</b>	<b>(100.00)%</b>
<b>Charges for Services</b>					
10-0-4201-00	Rent Income - CaféLibraryLibrary	\$12,000	\$2,000	(\$10,000)	(83.33)%
10-0-4202-00	Rent Income - Meeting RoomsLibraryLibrary	\$1,600	\$460	(\$1,140)	(71.25)%
10-0-4205-00	Copier and Printer IncomeLibraryLibrary	\$5,600	\$1,738	(\$3,862)	(68.96)%
10-0-4220-00	Merchandise SalesLibraryLibrary	\$4,600	\$216	(\$4,384)	(95.30)%
10-0-4300-00	Fees - Library CardsLibraryLibrary	\$300	\$40	(\$260)	(86.67)%
10-0-4302-00	Fees - Fines & OverduesLibraryLibrary	\$115,000	\$15,513	(\$99,487)	(86.51)%
10-0-4304-00	Fees - Lost MaterialsLibraryLibrary	\$0	\$20	\$20	0.00 %
10-0-4310-00	Fees - Refunds to PatronsLibraryLibrary	(\$100)	\$0	\$100	100.00 %
<b>Total</b>		<b>\$139,000</b>	<b>\$19,987</b>	<b>(\$119,013)</b>	<b>(85.62)%</b>
<b>Contributions</b>					
10-0-4100-00	Other DonationsLibraryLibrary	\$200	\$0	(\$200)	(100.00)%
10-0-4645-00	Donations to FPLLibraryLibrary	\$600	\$0	(\$600)	(100.00)%
10-0-4651-00	Contributions - Money JarLibraryLibrary	\$0	\$17	\$17	0.00 %
10-0-4660-00	Contributions - DesignatedLibraryLibrary	\$2,300	\$0	(\$2,300)	(100.00)%
10-0-4666-00	Contributions - Designated MemLibraryLibrary	\$500	\$0	(\$500)	(100.00)%
<b>Total</b>		<b>\$3,600</b>	<b>\$17</b>	<b>(\$3,583)</b>	<b>(99.53)%</b>
<b>Investment Earnings</b>					
10-0-4701-00	Interest - UnrestrictedLibraryLibrary	\$6,705	\$1,304	(\$5,401)	(80.55)%

**Fayetteville Public Library**  
**Summarized Budget to Actual**  
Preliminary: Subject to Audit

		<u>Thru Feb 29</u>			
		<u>Adjusted Budget</u>	<u>Actual</u>	<u>Annual Bud Remaining</u>	<u>Annual Bud Remaining %</u>
10-0-4703-00	Interest - Undesignated FundsLibraryLibrary	\$337	\$92	(\$245)	(72.64)%
10-0-4772-00	Gain/Loss on Investments - UnrLibraryLibrary	\$2,752	\$0	(\$2,752)	(100.00)%
10-0-4992-00	Miscellaneous RevenueLibraryLibrary	\$4,100	\$638	(\$3,462)	(84.43)%
10-0-4995-00	Cash (Short)/OverLibraryLibrary	\$0	\$14	\$14	0.00 %
15-0-4701-00	Interest - UnrestrictedLibraryLibrary	\$13,700	\$0	(\$13,700)	(100.00)%
15-0-4702-00	Interest - Designated Fund IncLibraryLibrary	\$0	\$1,925	\$1,925	0.00 %
20-0-4702-00	Interest - Designated Fund IncLibraryLibrary	\$41,000	\$6,997	(\$34,003)	(82.93)%
20-0-4770-00	Gain/Loss on Investments - ReaLibraryLibrary	\$0	(\$570)	(\$570)	0.00 %
20-0-4772-00	Gain/Loss on Investments - UnrLibraryLibrary	\$0	\$7,462	\$7,462	0.00 %
20-0-4779-00	Investment Management FeesLibraryLibrary	(\$4,700)	(\$1,272)	\$3,428	72.94 %
30-0-4702-00	Interest - Designated Fund IncLibraryLibrary	\$10,600	\$1,568	(\$9,032)	(85.20)%
30-0-4770-00	Gain/Loss on Invctments - ReaLibraryLibrary	\$0	(\$258)	(\$258)	0.00 %
30-0-4772-00	Gain/Loss on Investments - UnrLibraryLibrary	\$0	\$4,673	\$4,673	0.00 %
30-0-4779-00	Investment Management FeesLibraryLibrary	(\$2,000)	(\$326)	\$1,674	83.70 %
40-0-4702-00	Interest - Designated Fund IncLibraryLibrary	\$6,300	\$1,054	(\$5,246)	(83.28)%
40-0-4770-00	Gain/Loss on Investments - ReaLibraryLibrary	\$0	(\$124)	(\$124)	0.00 %
40-0-4772-00	Gain/Loss on Investments - UnrLibraryLibrary	\$0	\$729	\$729	0.00 %
40-0-4779-00	Investment Management FeesLibraryLibrary	(\$550)	(\$139)	\$411	74.73 %
50-0-4702-00	Interest - Designated Fund IncLibraryLibrary	\$7,400	\$1,120	(\$6,280)	(84.86)%
50-0-4770-00	Gain/Loss on Investments - ReaLibraryLibrary	\$0	(\$144)	(\$144)	0.00 %
50-0-4772-00	Gain/Loss on Investments - UnrLibraryLibrary	\$0	\$2,466	\$2,466	0.00 %
50-0-4779-00	Investment Management FeesLibraryLibrary	(\$850)	(\$222)	\$628	73.88 %
<b>Total Contributions &amp; Investment Earnings</b>		<b>\$84,794</b>	<b>\$26,989</b>	<b>(\$57,805)</b>	<b>(68.17)%</b>
<b>Internal Transfers and Use of Reserves</b>					
10-0-4915-00	Transfer from Expansion FundLibraryLibrary	\$131,000	\$214,889	\$83,889	64.04 %
<b>Total In</b>		<b>\$131,000</b>	<b>\$214,889</b>	<b>\$83,889</b>	<b>64.04 %</b>
<b>Total Revenues</b>		<b>\$9,154,372</b>	<b>\$1,044,933</b>	<b>(\$8,109,439)</b>	<b>(88.59)%</b>
<b>Expenses</b>					
<b>Library Services</b>					
	Personnel Services	\$2,367,864	\$374,138	\$1,993,726	84.20 %
	Library Materials, Program Supplies	\$1,038,647	\$155,519	\$883,128	85.03 %
	Program Services	\$317,918	\$35,733	\$282,185	88.76 %
<b>Total</b>		<b>\$3,724,429</b>	<b>\$565,390</b>	<b>\$3,159,040</b>	<b>84.82 %</b>
<b>Support Services</b>					
	Support Services - Personnel Services	\$1,941,785	\$268,843	\$1,672,942	86.15 %
	Internal Library - Materials & Supplies	\$143,361	\$26,674	\$116,687	81.39 %
	Internal Library - Services & Charges	\$1,412,069	\$120,139	\$1,291,930	91.49 %
	Internal Library - Maintenance	\$334,843	\$63,845	\$270,998	80.93 %
<b>Total</b>		<b>\$3,832,058</b>	<b>\$479,501</b>	<b>\$3,352,557</b>	<b>87.49 %</b>

## Fayetteville Public Library Summarized Budget to Actual Preliminary: Subject to Audit

	Adjusted Budget	Thru Feb 29		Annual Bud Remaining	Annual Bud Remaining %
		Actual			
<b>Services &amp; Charges</b>					
Services & Charges	\$12,500	\$0		\$12,500	100.00 %
<b>Total</b>	<b>\$12,500</b>	<b>\$0</b>		<b>\$12,500</b>	<b>100.00 %</b>
<b>Financial Stability Transfers</b>					
15-1-5700-00 Transfer to OperatingAdministrationLibrary	\$131,000	\$131,000		\$0	0.00 %
70-1-5770-05 Transfer to the City of FayetteAdministrationAdr	\$1,998,585	\$104,816		\$1,893,769	94.76 %
<b>Total Financial Stability Transfers</b>	<b>\$2,129,585</b>	<b>\$235,816</b>		<b>\$1,893,769</b>	<b>88.93 %</b>
<b>Capital Reinvestment &amp; Depreciation</b>					
10-1-5810-25 Computer & Technological EquipAdministrat	\$1,200	\$0		\$1,200	100.00 %
10-1-5810-30 Computer & Technological EquipAdministrat	\$109,550	\$1,222		\$108,328	98.89 %
10-1-5870-25 Furniture & Equipment (less thAdministration	\$10,000	\$0		\$10,000	100.00 %
30-1-5871-25 Furniture & Equipment (greaterAdministratio	\$102,200	\$0		\$102,200	100.00 %
40-1-5871-25 Furniture & Equipment (greaterAdministratio	\$10,950	\$0		\$10,950	100.00 %
<b>Total Capital Reinvestment &amp; Depreciation</b>	<b>\$233,900</b>	<b>\$1,222</b>		<b>\$232,678</b>	<b>99.48 %</b>
<b>Total Expenses</b>	<b>\$9,932,472</b>	<b>\$1,281,928</b>		<b>\$8,650,544</b>	<b>87.09 %</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$778,100)</b>	<b>(\$236,995)</b>		<b>\$541,105</b>	<b>69.54 %</b>