



FAYETTEVILLE PUBLIC LIBRARY

Board of Trustees
May 18 2020 4 pm

AGENDA

Walker Room, Fayetteville Public Library

Trustees present: J. Parry, R. Qualls, B. Park, B. Bagwell, H. Garner, S. Overbey, M. Sutherland

Trustees absent: H. Garner

Staff: D. Johnson, W. Fitzgibbon, S. Davis, R. Duarte, S. Palmer, L. Yandell, S. DuPreez, C. Moody, J. Atha, A. Taylor

Press: S. Ryburn

Our mission is to strengthen our community and empower our citizens through free and public access to knowledge.

I. Call to order : J. Parry called the meeting to order at 4:01 pm

II. Minutes: Approval of minutes of April 20, 2020 and April 30, 2020 : **R. Qualls moved to approve the minutes of April 20 and April 30, 2020. S. Overbey seconded. No objection.**

III. Reports

A. Library administration

1. Management reports

a. Performance report : Today was the first day Blair Library was open after the COVID-19 closure. Limited hours were 9-12. There were 285 visitors, 652 items checked out, and 73 checkouts via curbside pickup. The current plan is to maintain this schedule for 2 weeks and then reassess; may decide to increase the building's occupancy or extend hours during the week or add weekend hours.

2. Financial reports

a. Budget to actual through April 30, 2020 : Currently up \$100,000 over a 9 year average. There is not enough data to know how much of an impact COVID-19 will affect the library until October/November. Projected \$12,000 increase tied to Arsaga's Café. No rent charged while the library was closed, and Arsaga's is deciding when to reopen. Revenues from fines are down significantly, but supply cost was saved while closed. Further social distancing and cancelled events will continue to save money.

b. Balance sheet as of April 30, 2020

3. Informational

a. Library expansion project update : Furniture manufacturer for movable furniture in multipurpose room is back online despite slight delays. Same with elevators and lighting fixtures. The new conveyor has been assembled and it will arrive mid-June. A lack of hotels has not impeded progress for out-of-state business construction crews.

(1) Allison + Partners Field Observation Report :

- Photos: <https://allarch.app.box.com/s/4wt1uc96f68w89f9n1t6kmqpm4oqohl>

b. Millage Revenue YTD

B. Fayetteville Public Library Foundation: Monthly Report : NEH grant was submitted for genealogy, as was a Solar Power grant for \$100,000. Library Giving Day was successful with \$15,000 committed in one day. The Foundation Campaign Cabinet met to discuss the final draft stages of a communication plan. Tours of the library expansion are resuming; 2 were led last week with more scheduled this week.

c. Friends of the Fayetteville Public Library – Friends is currently 'on hold', as there is no storage for donated books.

IV. Old business

Sallie Overbey

6.19.20

Sallie Overbey,
Secretary

Date