



**Board of Trustees**  
December 10, 2018 4 pm  
**MINUTES**

Board members present: J. Parry, R. Qualls, B. Park, M. Rice, B. Bagwell, H. Garner, and S. Overbey  
Staff present: D. Johnson, W. Fitzgibbon, S. Davis, L. Yandell, K. Bailey, C. Dennis, H. Robideaux, S. Houk, C. Moody, S. Palmer, and S. Daniel  
Press: S. Ryburn  
Others: Jason Miller, Crossland and Kate Michaud, MSR

- I. Call to order: J. Parry called the meeting to order at 4 pm.
- II. Minutes: **H. Garner moved to approve the minutes of November 19, 2018; M. Rice seconded. All voted AYE.**
- III. Reports
- A. Key upcoming events : See Yourself in the Archives, Gingerbread Houses for Adults, Santa Claus, and the Melody Pond concert are featured events.
  - B. Library administration
    - 1. Financial reports through October 31, 2018: Expansion expenses, to this point mostly architectural fees, are broken out.
    - 2. Informational
      - a. Expansion update – Kate Michaud updated the board on the relocated West Street entrance. Utility work will begin in February, project construction in March.
  - C. Fayetteville Public Library Foundation: No update
  - D. Friends of the Fayetteville Public Library: The Friends Book Store will be closed for an extended period of time during construction. Discussion has begun on moving the Friends into the Foundation.
- IV. Old business
- A. Approve 2019 budget: **M. Rice moved to approve the 2019 proposed budget; R. Qualls seconded. All voted AYE.**
- V. New business
- A. Discussion items
    - 1. Approve budget roll-over from 2018 to 2019: Budget cuts were deep this year, and the rollover is a little higher than is customary. Money was saved when some positions (Marketing Specialist, Youth Manager, and System Administrator) remained unfilled longer than hoped. **H. Garner moved to approve the roll-over request; M. Rice seconded. All voted AYE.**
    - 2. Approve DOXA contract change order: The Library and the Foundation coordinate on education and marketing efforts related to the expansion. Redesign of the entrance to preserve the tree easement made materials developed for the previous design unusable necessitating a redo. **H. Garner moved to approve the change order; M. Rice seconded. All voted AYE.**
    - 3. Ratify bank account for construction payments: Responses are being evaluated.
    - 4. Re-schedule January meeting: Board signatures are needed on bid documents before February 8, 2019. D. Johnson will establish a meeting date after consulting with trustees.
- VI. Public Comment
- VII. Adjournment: **H. Garner moved to adjourn; R. Qualls seconded. All voted AYE. Meeting adjourned at 4:44 pm.**

  
Bret Park, Secretary

  
Date