



Board of Trustees

July 15, 2019 4 pm

MINUTES

Regular Meeting Ann Henry Board Room

Trustees present: R. Qualls, M. Rice, B. Park, S. Overby and H. Garner

Trustees absent: J. Parry, B. Bagwell

Staff present: D. Johnson, W. Fitzgibbon, S. Davis, L. Yandell, S. Palmer, J. Curry, H. Robideaux, S. Houk

Press: S. Ryburn, Tyler Woessner

Library attorney: V. Chadick

Library auditor: C. Burns

I. Call to order: **R. Qualls called the meeting to order at 4:00 pm.**

II. Minutes: **M. Rice moved to approve the minutes of June 10, 2019; H. Garner seconded. All voted AYE.**

III. Reports

A. Library administration

1. Informational

- a. Library expansion update: The September change order includes furniture, finishings, and drilling piers. Contingency funds will pay the increased cost if rock is encountered during drilling. Shoring up work will protect the trees. The library's arborist is monitoring the trees and will provide an assessment of their health throughout the construction process.
- b. Financials: Budget to Actual through May 2019. Cash and investments total \$6.1 million; liabilities of \$2.4 million are holding steady. Property taxes are coming in ahead of schedule, and it is expected that the numbers will even out at year end. Transfers are performing as planned with the exception of a \$2.5 million transfer from the Foundation for Change Order 4 planned for August. Operating revenue, expenses, and support services are all as expected. Debt service is mostly the transfers for library bonds. About \$5.6 million from Fund 60 is expected to be fully used by year end and is paid for by the Foundation.
- c. White paper on Culinary Literacy and Community Education Partnerships: Opportunities Assessment – A draft paper has been received which includes potential partners and stakeholders. Staff is reviewing and responding so that, by the next meeting, the board will be presented an executive summary and next steps. D. Johnson anticipates the plan will be for a closed loop food system.
- d. ALA meeting synopsis:
 - (1) L. Yandell assessed the merits of three major materials sorting systems, observed the latest generation of hardware operational software, and reviewed options for the Center for Innovation and for library services (book and laptop dispensers, holds lockers, mobile devices that allow librarians to provide traditional services away from the desk, and furniture). He continued discussion with a library system provider interested in identifying cutting-edge libraries to be early adopters of its product. Maker spaces are becoming ubiquitous. While most libraries have had to carve out a space for these services, FPL has been able to design a space specifically for these functions. Board members are encouraged to attend an ALA conference before grand opening to experience the exciting things libraries are doing.
 - (2) J. Curry attended sessions with Supreme Court Justice Sonia Sotomayor and Librarian of Congress Carlya Hayden. In his keynote address, Jason Reynolds

encouraged librarians to reimagine their roles to be architects who build human libraries honoring the many ways patrons contribute to their community. Sessions on inclusivity encouraged the development of policies to protect all communities and programs that go beyond traditional norms. Curry's graduate school project was highlighted in a panel discussion on instruction and pedagogy for youth in public libraries.

IV. Old business

V. New business

A. Consent Items

1. Approve new FTE for Tyson grant: The library has received a grant from Tyson Foods to increase diversity and improve connections with the Spanish speaking community. **M. Rice moved to approve adding an FTE and adjusting the budget in order to accept the grant; H. Garner seconded. All voted AYE.**

B. Discussion items

1. Approve Foundation bylaws revisions: During a regular review of the Foundation bylaws, amendments were made and approved by the Foundation Board to increase the number of board members, increase the terms of service for officers, and codify tools and techniques for fundraising. **M. Rice moved to approve the revisions; H. Garner seconded. All voted AYE.**

2. Presentation and approval of annual audit: C. Burns, the library's lead auditor with BKD, took questions on the library's audit. It had been previously reviewed by the Finance Committee. **M. Rice moved to accept and approve the audit; H. Garner seconded. All voted AYE.**

3. BoardSource Leadership Forum: Tyson Foods has invited the library's board to send two trustees to a training offered by the organization BoardSource to be held May 2020 in St. Louis. D. Johnson and M. Rice both endorsed the opportunity based on past experience. All trustees will submit their input to D. Johnson who will respond to Tyson Foods by August 5th with the names of those who will participate. The Board of Trustees appreciates this opportunity from Tyson.

VI. Public Comment

VII. Adjournment: **M. Rice moved to adjourn the meeting; H. Garner seconded. All voted AYE. Meeting adjourned at 4:33 pm.**

Rob Qualls

9-4-2019

Bret Park, Secretary

Date