



Board of Trustees

June 10, 2019 4 pm (rescheduled from June 17)

MINUTES

Regular Meeting Ann Henry Board Room

Trustees Present: J. Parry, R. Qualls, M. Rice, B. Park, B. Bagwell, and S. Overbey

Trustees Absent: H. Garner

Staff present: D. Johnson, W. Fitzgibbon, S. Davis, S. Palmer, S. Du Preez, S. Litzinger, S. Houk, H. Robideaux, S. McClure, G. Jelinek, G. Allen, C. Dennis, L. Huffaker, and H. Anderson (new IT intern)

Press: S. Ryburn

Library attorney: V. Chadick

I. Call to order: J. Parry called the meeting to order at 4:01 pm.

II. Minutes: **M. Rice moved to approve the minutes of April 15, 2019; B. Park seconded. All voted AYE.**

III. Reports

A. Upcoming events

B. Library administration

1. Management reports

a. Performance measures: Most metrics are trending upward.

b. Strategic plan progress through May 2019:

2. Financial reports

a. Budget to actual through April: Local taxes are coming in slightly ahead of schedule, and revenues are trending as predicted. Investment earnings, at \$61,000, include unrealized gains. Absent these gains, the earnings are \$21,000 which is comparable to predicted. Overall, revenues are \$550,000 less than planned, due mainly to some transfers related to the expansion which have not been needed yet. Expenses are below budget in both library and support services.

b. Balance sheet through April 2019: Cash and investments on April 30, 2019 were \$5.7 million, and the balance sheet is balanced.

3. Informational

a. Library expansion project update: A power conversion June 10-11, 2019 is not expected to create a disruption. Construction is going as planned, and the last phase of demolition will begin soon.

b. SRC: This year's SRC kickoff was the biggest yet with 4500 attending.

c. TRUE NWA (Train, Report, Uplift, and Engage): This project, funded by the Walton Family Foundation, kicked off at FPL. Participating organizations, competitively selected for this nine-month endeavor, will be guided in the creation of a plan to promote inclusion, diversity, and equity.

d. TRUE NWA: This project, administered by the Arkansas Community Foundation and funded by the Walmart Foundation and Walton Family Foundation is funding a number of marketing interns in NWA, including Haley Anderson at FPL.

e. Hearth partnership: To support the city's effort to aid people experiencing homelessness, during a week in July FPL will accept household items in lieu of cash for overdue items.

f. City Styrofoam ordinance: The ordinance will not affect library operations as FPL has not used Styrofoam for 15 years.

c. Fayetteville Public Library Foundation: no update

d. Friends of the Fayetteville Public Library: The Friends are in the process of rewriting their mission statement. The Library Trustees will thank them for their \$14,000 contribution.

IV. Old business

V. New business

A. Consent items

1. Nepotism Policy: Without objection, this item moved to Discussion Items. J. Parry noted the trend in human resources is to a business management approach rather than an outright ban on hiring relatives. Increasingly, family relationships are not viewed as any more self-dealing than friend relationships. FPL might consider a conflict of interest policy that is holistic in nature, and staff will research a broader collection of agencies for a more progressive approach. **M. Rice moved to postpone consideration of the draft policy for 30 days. R. Qualls seconded. All voted AYE. Motion carried.**

2. Approval of payment to SWEPCo for charges related to switchgear: **M. Rice moved to approve the resolution; R. Qualls seconded. All voted AYE. Motion carried.**

B. Discussion items

1. Report of the Nominating Committee: **The committee moved to nominate the current officers for another year; M. Rice seconded. All voted AYE. Motion carried.** Officers will be J. Parry President, R. Qualls Vice-President, B. Park Secretary, and M. Rice Treasurer.

2. Change Order Number 4: **M. Rice moved to approve the resolution with the date corrected to June 10, 2019. Bret Park seconded. All voted AYE. Motion carried.**

3. DB Squared contract extension: **M. Rice moved to approve the resolution with the date corrected to June 10, 2019; B. Bagwell seconded. All voted AYE. Motion carried.**

VI. Public Comment

VII. Adjournment: **B. Bagwell moved to adjourn the meeting; S. Overbey seconded. All voted AYE. Meeting adjourned at 4:54 pm.**


Bret Park, Secretary


Date