

Fayetteville Public Library
Board of Trustees Regular Meeting
April 18, 2011
Minutes
Prepared by S. Daniel, Office Manager

Board Members present: L. Brewer, D. Ferritor, M. Malone, S. Clark, M. Rice, E. Jordan, and Kim Agee. Staff present: S. Thorup, L. Speer, C. Rew, S. Foley, L. Yandell, S. Palmer, and S. Daniel.

- I. The Board of Trustees meeting was called to order at 4:00 p.m. by L. Brewer.
- II. **Swearing in of new trustee: Judge Rudy Moore swore in Kim Agee for a term ending April 1, 2016.**
- III. **Minutes A.) Approval of Minutes: M. Rice moved to approve minutes from the February 21, 2011 meeting. D. Ferritor seconded. All voted aye. B.) Signed minutes from December 20, 2010 were submitted.**
- IV. **Reports. A.) Management reports. 1.) Key upcoming events** – S. Thorup noted Dr. Charles Robinson will be speaking at FPL about his new book. The Friends of the Library will hold a book sale on Saturday, May 7. The Chamber of Commerce is partnering with the library to collect 2500 books for children's programs. M. Rice encouraged the board to participate in the effort. **2.) February – March strategic plan progress** - S. Thorup noted the success of the Alexander McCall Smith event with between 450 and 500 people attending. L. Speer has been accepted into UA *SeeChange*, a 7-month course instructed by Dr. Margaret Reed for people involved with nonprofits. S. Foley announced a P&G grant of \$5,000 for Reading Road Show. The fourth certification has been submitted for the NEH grant. L. Speer is meeting with Fayetteville High School librarians to pursue partnership opportunities. **3.) March 2011 performance measures** – S. Thorup reported March's circulation was the highest in FPL history, despite an 8% dip in visits due to 7 closed days/late openings in February. The high circulation combined with the several closed days suggests that electronic resources are being heavily used. Approximately 7,000 cardholders whose accounts had been inactive for at least 3 years were purged. **4.) Chart of the meeting** – Volunteer hours are steadily climbing. **5.) Special announcements:** Sarah Terry has resigned for a new position. The Master Gardeners of Fayetteville have adopted the FPL grounds as their project for 2011. They will begin May 1. **B.) Financial reports:** Fines and fees are down slightly due, in part, to the decrease in DVD fines. Staff will monitor this trend and keep the board apprised. FPL funds at Merrill Lynch have been moved to First Security Bank in Fayetteville.
- V. **Old business. A.) Teen area expansion:** S. Palmer noted the expansion is ahead of schedule. The first coat of paint is on; we are waiting on furniture orders. **B.) CCTV upgrade:** The upgrade is about half done with cabling in place, part of the networking installed and cameras to arrive in 2-3 weeks.
- VI. **New business. A.) Appointments 1.) Check signers:** S. Clark and M. Malone **2.) Nominating committee:** E. Jordan and M. Malone **B.) Budget adjustment - accept & appropriate grant funds: M. Rice moved to accept \$5,000 from the LEGO Children's Fund and allocate it to the children's programming budget line for expenditure; S. Clark seconded. All voted aye. C.) Technology upgrade opportunity - conveyor system:** FPL has the opportunity to upgrade - at a steeply discounted price - from its current high-maintenance pneumatic system to an all electric system with a non-proprietary platform. **M. Rice moved to allocate up to \$100,000 from unrestricted reserves to be used only as needed to supplement existing budget resources and only if the city purchasing department confirms this project does not have to be bid. S. Clark seconded. All voted aye. D.) Staff presentations:** L. Speer showcased **Universal Class** which allows all FPL card holders access to online classes that provide CEUs. L. Yandell demonstrated **FPL's new website** designed to be a true digital branch with improved functionality and fully integrated patron accounts.
- VII. **Adjournment: D. Ferritor moved to adjourn; M. Rice seconded. All voted aye. Meeting adjourned at 5:26 p.m.**

