

Fayetteville Public Library  
Board of Trustees Regular Meeting  
October 17, 2011  
Minutes  
Prepared by S. Daniel, Office Manager

Board Members present: K. Agee, S. Clark, D. Ferritor, M. Malone, and M. Rice. Board Members absent: E. Jordan, L. Brewer. Staff present: L. Greenwood, L. Speer, S. Foley, S. Palmer, D. Wax and S. Daniel. Others present: T. Hernandez of the NWA Times, D. Marr of the Mayor's office, and L. Escalante of BKD.

- I. The Board of Trustees meeting was called to order at 4:02 pm. by S. Clark.
- II. Minutes
  - A. Approval of minutes: **M. Rice moved to approve minutes from meetings on 080811, 081611, 081711 and 082511; M. Malone seconded. All voted aye.**
- III. Reports
  - A. Management reports
    1. Key upcoming events: L. Greenwood commented on the wide range of programming. S. Foley noted the Life Styles art show on Friday, October 21 marks the first time FPL has invited another nonprofit to raise funds in the library. M. Rice and M. Malone purchased the Gathering of the Groups book selection, **No Impact Man**, for the mayor and city council.
    2. August-September strategic plan progress: L. Greenwood noted the numerous outreach partnerships in which FPL is involved. L. Yandell will be chair of PUG next year. S. Foley noted the NEH goal for this year has been exceeded.
    3. September 2011 performance measures: L. Greenwood noted the large increase in circulation and that the patron counter was broken for a month. Volunteer numbers are down slightly.
    4. Chart of the month: No discussion
    5. 2011 Summer Reading Comparison: 2011 numbers were up 20% over 2010.
  - B. Financial Reports
    1. M. Rice noted that \$100,000 was allocated to replace the conveyor, but it was not needed. **M. Rice moved to allocate \$100,000 back to the general fund; D. Ferritor seconded. All voted aye.**
- IV. Old Business
  - A. Executive Director Post-Employment Agreement: S. Thorup has signed the agreement.
  - B. Executive Director Search Committee update: The committee met with a variety of stakeholders, has placed several ads, and developed an extraordinary website presence. Currently, there are 5 candidates. Review of applications will begin November 14. Interviews are planned for early December followed by a board decision at its December meeting.
  - C. Multicultural library materials: L. Speer noted that children's books are available in Chinese, Spanish, French, Russian and Italian. Online data bases enable the user to learn any of 37 languages.
- V. New Business
  - A. Screening Policy Revision: Some organizations with which FPL partners are now requiring back ground screening and TB tests. Staff recommends amending FPL policy to require TB testing and to authorize designated administrators from outreach partners to see screening results. **M. Rice moved to approve the policy as recommended; K. Agee seconded. All voted aye.**
  - B. Teen Internet Card: Teens whose parents won't sign for them to have a library card can't use electronic resources at FPL for homework and school projects. Staff recommends an Internet only card; no materials could be borrowed. **M. Rice moved to approve the proposed card if it is made available to "all students in our service area;" D. Ferritor seconded. All voted aye.**
  - C. 2012 Closed Days: **M. Rice moved to approve the proposed schedule; M. Malone seconded. All voted aye.** At a future meeting, the board will consider closing the library earlier on the Wednesday before Thanksgiving.
  - D. Accept and Appropriate Grant and Gift Funds: **M. Rice moved to accept and appropriate funds as recommended in the staff memo; M. Malone seconded. All voted aye.**
  - E. Other: Partnership plans with Crystal Bridges may include listing their items in our catalog and appropriate items from our collection in their catalog so that all patrons would know the materials exist. FPL's new website may go live in December. Board commended L. Yandell on his new position as chair of PUG and the FPL staff for its hard work during the transition.
- VI. Adjournment: **M. Malone moved to adjourn; M. Rice seconded. All voted aye.** Meeting adjourned at 4:54 pm.

*Kim Agee*